

Havana Harrow

FILM PRODUCER

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EDUCATION

Bachelor of Science in Entertainment Design, Animation Track
Art Center College of Design, Pasadena, CA

December 2025

WORK EXPERIENCE

Teacher's Assistant

January 2024 - December 2025

Art Center College of Design, Pasadena, CA

- Assist in the "Short Production" Class focused on the production timeline to train students to create successful animated films in a leadership role
- Host team meetings and provide guidance on facilitating effective group communication and conflict management and resolution techniques to ensure projects meet deadlines
- Develop resources for pipeline management organization to assist students in creating their own productions

Peer Coach

January 2024 - December 2025

Art Center College of Design, Pasadena, CA

- Facilitate one on one meetings with students to help them with personal and professional time management
- Instruct students on possible road-blocks in their film projects and how to circumnavigate them before they arise

Co-Producer, "Spacebreak Rodeo"

February 2025 - September 2025

Studio 105, Fullerton, CA

- Updated and adapted production schedule and file management systems for shorter turnarounds
- Met with production team to assign and disseminate weekly tasks, alongside notes from department supervisors

COURSE PROJECTS

Producer, "Forcemeat" - Portfolio

August 2024 - April 2025

Art Center College of Design, Pasadena, CA

- Created and coordinated scheduling and document management for a clear efficient workflow
- Managed team recruitment and task assignment, coordinated check-ins for members in different time-zones

Producer, "Cat's Cooking Soup" - Capstone

January 2024 - April 2025

Art Center College of Design, Pasadena, CA

- Oversaw all film departments and subsequent deadlines to keep the production on track
- Facilitated feedback sessions and disseminated notes to team members in a clear and timely manner
- Assigned weekly tasks and onboarded new team members to keep clarity around everyone's individual roles

Producer, "King of the Nil" - Shorts

January 2023 - December 2023

Art Center College of Design, Pasadena, CA

- Led production alongside the director, organized feedback meetings to accommodate everyone's schedules
- Administered tasks and planned time estimates to meet deadlines for all stages of production
- Implemented file and communication structures for a fast and clear work environment

SKILLS

Software

Toon Boom Harmony, Storyboard Pro, Photoshop, Google Suite, Microsoft Excel, Miro, Canva, Notion, Autodesk Maya

Management

Production Management, Team Management, Pipeline Management, Scheduling, Time Estimates, Organizational Skills, Document Management, Conflict Resolution, Self Sufficiency, Communication, Delegation

AWARDS / RECOGNITION

Sunset Film Festival Los Angeles Nominee

King of the Nil - 2024

CONTACT

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